



Narula Institute of Technology

81, Nilgunj Road, Agarpara, Kolkata-700109

Supporting Documents

Extended Profile

Metric No 3.3

BOG Minutes Allied to Sanctioned Post: 2018-2019

The revised service rule book has been placed before the BOG members, after thorough observations it has been approved.

Agenda – 14: Approval of the sanction post and ratify the cadre ratio for all the programs being run in the institution.

Resolution

Principal is authorized to maintain the number of faculty members as per cadre ratio prescribed by the regulatory body for each program in consultation with chairman of BOG and to be ratified in subsequent meeting. **All posts are approved by members totaling 217 (26 Prof., 30 Asso. Prof. and 161 Asst. Prof.).**
The program wise details are attached as Annexure II.

Agenda – 15: Sanction Post for Technical and Non-Teaching Staff

Resolution

All posts are approved by members totaling 111 (58 Technical and 53 Non-Teaching staff).

Agenda – 16. Approval of Academic calendar and activity calendar.

Resolution

Academic calendar and activity calendar placed before the members and it has been approved.

Agenda – 17. Revised rules & regulation regarding evaluation system

Resolution

Revised rules & regulation regarding the evaluation system has been placed and after thorough discussion it has been approved for implementation.

Agenda – 18. Statutory / Non statutory committee list

Resolution

Statutory / Non statutory committee list has been placed before the members and it has been approved.

Agenda – 19. Key responsibility area of teaching and non teaching staff

Resolution

The Key responsibility area of teaching and non teaching staff of different sections / departments as defined in a booklet has been placed and after discussions it has been approved.

Agenda – 20. Principal's Report on different activities.

Resolution

The report has been placed and members congratulated to all faculty and staff members of the institute for NIRF ranking within 101-150 bands and they expected that the NIRF ranking of NIT should be within 50 to 100 bands in upcoming 2 – 3 years. .

After keen observation member has suggested to submit the AQAR.

Members suggested that quarterly magazine/newsletter publication from alumni association is required.

Annexure - II

Programme wise Sanctioned Faculty Number for the Academic Year 2018-2019

Department	Professor	Associate Professor	Assistant Professor
Mechanical Engineering	01	02	11
Information Technology	02	02	08
Electronics and Instrumentation Engineering	00	00	11
Electronics and Communication Engineering	08	05	19
Electrical Engineering	05	04	26
Computer Science and Engineering	03	08	19
Computer Application	00	00	08
Civil Engineering	07	04	20
Basic Science and Humanities	00	05	39
Total	26	30	161



Principal

NARULA INSTITUTE OF TECHNOLOGY
81, Nilgani Road, Agarpara, Kol-109